



Application for Children and Youth Ministry

Name: _____ Date: _____

Before you consider employment or serving here at Koinonia Fellowship, we ask that you would prayerfully consider the following guidelines. The purpose of this document is not an attempt to "legislate" the ministry convictions of the leadership here, but to insure for the flock here a clear, united message doctrinally along with a disciples lifestyle that is blameless and above reproach so as not to stumble the youngest sheep here or bring reproach to the Name of Jesus before the unsaved.

It is our supreme desire to bring glory and honor to Our Lord Jesus Christ, and in our attempt to do so, we desire to establish a consistent "message" of doctrine and lifestyle from all who are employed and serve here.

1. You must be born again.
2. You are in agreement with Koinonia Fellowship Statement of Faith.
***We realize that in part of our statement of faith, there are positions on The Holy Spirit and The Pre-tribulation Rapture of the church that are not matters of salvation, but we feel that it is important for all who are employed or serve here to be in agreement on these doctrines.*
3. You consider Koinonia Fellowship to be your home church for you and your family.

4. You have chosen to refrain from drinking alcohol or smoking for the purpose of avoiding any possible reproach to the name of The Lord. This request is not in any way shape or form indicating that those who choose to drink or smoke are living in sin; these are not sin issues, but we do feel that they are wise things for us to embrace as stewards of Jesus Christ in light of the society that we live in. We feel that on these two issues we are in harmony with the positions taken by the majority of parents who attend here. We believe that this united message to the flock will present clarity of doctrine and lifestyle that will bring even more glory and honor to the One who gave up His life so that we might live.

Koinonia Fellowship Leadership

Dear Potential Ministry Worker,

We recognize that this form is extensive, but ask for your patience in completing the form in its entirety. Your cooperation will assist us in the effort to provide a secure environment for you as a volunteer as well as the children who participate in our ministries and use our facility. Your responses will be maintained in a locked file cabinet and kept confidential.

We have developed a Risk Management Policy to reinforce our vision for Koinonia Kids and the youth ministry here at Koinonia; to ensure the safety and well being of our children as well as the peace of mind of their parents. We want to provide sound Biblical principles to our children in an enjoyable atmosphere, and do so in a safe environment for those God has entrusted to our care.

Our Risk Management Policy will include a series of new forms that we are asking all current and future volunteers to complete, as well as new procedures for everyone to be aware of. This includes a written application for ministry positions, reference checks, and an interview to ensure this is the best ministry for you. We will also be asking each person—paid or unpaid—to give us written permission to conduct a background check. In return, you will be part of a team that truly cares for you and those in our ministry. You will also be provided training, and encouragement to ensure that you are fully equipped to succeed in this ministry. We will be holding a meeting to go over our policies and procedures with each of our applicants along with the Reducing The Risk video. This meeting will take about an hour.

We realize that these new procedures may seem extreme, but we can assure you that we have only the best intentions for both our volunteers and children or youth entrusted to our care. We understand that some might have concerns about the background checks we will be asking your permission to conduct. We have partnered with an organization that completely understands your concerns and our desire for a safe environment. Therefore, the highest security measures have been taken to secure any data that is required. We also want to assure you that our background checks are completely confidential, and are done to uncover criminal/sexual misconduct only. To ensure the accuracy of this report, we will require certain information from you, along with your signature for approval. If you feel that you cannot comply with this request, we will understand and will assist you in finding another ministry where your gifts, passions, and experience can be fully engaged.

As always, my door is open to answer any questions you may have on this new policy. You can reach me at (585) 385-0450 or casey@koinoniafellowship.com. Again, the heart of the leadership at Koinonia is to provide a wonderfully gifted ministry run by equally gifted volunteers.

In His Care,



Casey Fabiano
Children's Pastor

This form is to be completed in ink by any applicant for any position within Koinonia Fellowship Children and Youth Ministry.

PERSONAL DATA

Name _____ Male Female
 Last First Middle

If you have ever used other names, please provide complete name(s) and date in use:

_____	_____
Name	Date
_____	_____
Name	Date
_____	_____
Name	Date

Social Security Number: _____ Age: _____ Birth date: _____

Present Address: _____

City/State: _____ Zip: _____

Home Phone: _____

Previous Address: _____

City/St: _____ Zip: _____

May we call you at work? Work Phone _____

Email Address: _____

Driver's License Number: _____

(Please provide a copy of your driver's license, attach to this application)

Marital Status: _____

Names and ages of children: _____

Spiritual and Ministry History

How long have you attended Koinonia Fellowship? _____

Is Koinonia Fellowship your home church? _____

What studies do you presently and regularly attend at Koinonia Fellowship?

Please list the churches you have attended and the ministry organizations in which you have participated in the last five years.

1. Name: _____
Address: _____
Phone: _____
Dates Attended: _____

2. Name: _____
Address: _____
Phone: _____
Dates Attended: _____

3. Name: _____
Address: _____
Phone: _____
Dates Attended: _____

Please list present and previous ministry experience:

	Ministry	Pastor/Supervisor Phone
1.	_____	_____
2.	_____	_____
3.	_____	_____

Do you have any previous experience in children or youth ministry another church or organization?

Do you practice a sexually pure lifestyle as taught in the Scriptures? Yes No

Qualifications and Availability for Service

Briefly share your motivation for wanting to serve in the ministries of this local church.

On what date would you be available? _____
Describe any condition or limitation that might restrict or prevent you from performing certain activities involved in the volunteer position for which you are being considered (i.e. lifting, handling an emergency, driving, participating in certain sports, etc.).

Do you have a contagious or infectious disease or condition which could be transmitted to others in the volunteer work you would be performing? Yes No If yes, please explain below.

Does your spouse agree with your decision to serve? _____

Do you have any special talents or abilities you would like to share?

Hobbies and interests:

Areas I prefer to serve as:

- Children's Ministry Worker (teacher) Youth Worker
 Children's Ministry Worker (helper) Worship

Ages I am interested in working with:

- Nursery (New Born -2 years old) Toddlers (2-3 years) Preschool (3-5 years)
 Early Elementary (6-8 years old) Upper Elementary (9-12 years old)
 Middle School (6th -8th grade) High School (9th -12th grade)

Services that I am available to serve:

Sunday Morning: 8:15 am 10:00 am 11:45 am

Sunday Evening Tuesday Evening Wednesday Evening

NOTE: We ask that you attend at least one other service each week to be fed. All of us need to sit under our pastor for encouragement and strengthening in the Word.

How often can you serve? Once a month Every other week Once a week

Other: _____

If possible, list a pastor, elder, or other minister at Koinonia who could give you a reference:

Briefly state your beliefs on the following. This is not a test of your biblical knowledge, but we do want to know what you believe regarding these key doctrines:

1. Do you believe that the scriptures are infallible and verbally inspired by God?

2. What is your understanding of the Trinity?

3. How do you know that you are saved?

4. Why should a person be baptized?

5. Why is the resurrection of Christ important?

6. Do you believe that Jesus is coming again?

7. Do you agree our statement of faith? If not, which part and why?

8. Brief Christian Testimony

Legal Questionnaire

1. Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? You will need to answer "Yes" if you have entered into a plea agreement, including a deferred sentence or deferred judgment arrangement, in connection with a criminal charge. Yes No
If you have been convicted of such an offense, please attach a statement or explanation, including nature of offense, date, court where conviction was entered and any other relevant information.
2. Have you ever been convicted of a sexual offense, offense relating to children or crime of violence (that is not covered in question 1 above)? Yes No
If you have been convicted of such an offense, please attach a statement or explanation, including nature of offense charged, date, law enforcement agency making the charge and any other relevant information.
3. Have you ever been reported to a social services agency, law enforcement authority, child abuse registry or similar organization regarding abuse or misconduct involving children? Yes No If yes, please explain.

4. Have you had any painful experience (personal abuse in any form) that has better equipped you, or may hinder you from a productive ministry? Yes No
If yes, please explain.

5. Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment or other immoral behavior or conduct, involving adults or children? Yes No If yes, please explain.

6. Have you ever been the subject of a complaint or disciplinary proceeding against a professional license or other license held by you, including but not limited to a license to provide child care or similar services? Yes No If yes, please explain.

7. Have you ever been the subject of any disciplinary action, transfer or dismissal, or been named as a defendant in a civil lawsuit, as a result of an accident or mishap involving children? Yes No If yes, please explain.

8. Have you ever been subject to any disciplinary action (including discharge) or investigation by a church, religious or other organization or by an employer? Yes No
If yes, please explain.

9. Do you have any drug, alcohol or substance abuse problems? Yes No
If yes, please explain.

BE ASSURED THAT YOUR COMMENTS WILL BE HELD IN STRICT CONFIDENCE.

PERSONAL REFERENCES

Please provide an employer or previous church leaders as references.

1. Name: _____
Address: _____
Phone: _____
Relationship: _____

2. Name: _____
Address: _____
Phone: _____
Relationship: _____

3. Name: _____
Address: _____
Phone: _____
Relationship: _____

Affix a copy of your
driver's license here

PERMISSION TO OBTAIN BACKGROUND CHECK

Name: _____

The responses I have provided in completing this application form are complete, truthful and accurate. I hereby authorize Koinonia Fellowship to make inquiries concerning my background in connection with evaluating the information I have provided on this form and in the application process, including a criminal records check if deemed necessary by Koinonia. I hereby authorize all persons associated with me, including churches, employers, law enforcement agencies, licensing and social services agencies, to release any information contained in their files or records concerning me to the Koinonia and its representatives. In consideration of the receipt and evaluation of this application form by the church, I hereby release Koinonia Fellowship and their directors, employees, agents, representatives and any other person or organization, including record custodians, that may release information concerning me, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs or family on account of inquiries concerning my background and any disclosures of information concerning me to Koinonia Fellowship.

I, the undersigned applicant (also known as "consumer"), authorize Koinonia Fellowship to procure background information (also known as a "consumer report and/or investigative consumer report") about me. This report may include my driving history, including any traffic citations; a social security number verification; present and former addresses; criminal and civil history/records; and the state sex offender records.

I understand that I am entitled to a complete copy of any background information report of which I am the subject upon my request to Koinonia Fellowship, if such is made within a reasonable time from the date it was produced. I also understand that I may receive a written summary of my rights under the Fair Credit Reporting Act.

I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS OF IT, AND I SIGN THIS RELEASE AS MY OWN FREE AND VOLUNTARY ACT.

I understand that my service with the Church shall be volunteer service. In addition, my volunteer services shall be at-will and the Church shall be entitled to terminate my services at any time, with or without cause or advance notice. I understand and agree that I am not an employee of the Church and that I have no expectation of future employment. As a volunteer, I have no entitlement to or expectation of compensation, health insurance or other employee benefits, or unemployment or worker's compensation insurance benefits. I affirm that I will strictly comply with all policies and procedures of Koinonia Fellowship. If at any time I find that for any reason I am unable to support the vision, policies, procedures or doctrine of this Church, I will resign my volunteer position. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal, or in disciplinary action, all at the discretion of the Church. I will report any known or suspected child abuse or other violation of policy to the children's ministry pastor/director, another elder or pastor of Koinonia Fellowship.

Applicant's Signature: _____ Date: _____